



THE INSTITUTE OF HEALING ARTS AND SCIENCES, LLC
 2 Wintonbury Mall, Bloomfield, CT 06002
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**2006 – 2007
 ENERGY MEDICINE PRACTITIONER PROGRAM
 STUDENT ENROLLMENT/REGISTRATION AGREEMENT**

Year of Study (check one): 1st Year 2nd Year 3rd Year 4th Year

STUDENT INFORMATION

First Name: _____ Middle Initial: _____ Last Name: _____
 Home Address: _____ City/State: _____ Zip: _____
 Billing Address: _____ City/State: _____ Zip: _____
 Home Tel.: (____) _____ - _____ Cell Tel.: (____) _____ - _____ Work Tel.: (____) _____ - _____

PROGRAM INFORMATION

PROGRAM TITLE: Energy Medicine Practitioner Program (EMP)
 TOTAL CLOCK HOURS: 660 Hours – 135.0 Year 1 / 135.0 Year 2 / 210.0 Year 3 / 180.0 Year 4
 CLASS DAYS/HOURS: Friday, Saturday & Sunday, 9 am to 5:30 pm (1 hour for lunch)
 LOCATION OF CLASSES: Saint Thomas Seminary & Conference Center,
 467 Bloomfield Avenue, Bloomfield, CT 06002
 PROGRAM DATES YEAR 1: 9/8 - 9/10, 10/20 - 10/22, 12/1 - 12/3, 1/19 - 1/21, 3/9 - 3/11, 4/27 - 4/29
 PROGRAM DATES YEAR 2: 9/15 - 9/17, 10/27 - 10/29, 12/8 - 12/10, 1/26 - 1/28, 3/16 - 3/18, 5/4 - 5/6
 PROGRAM DATES YEAR 3: 8/11 – 8/18 Intimacy Workshop in Anguilla, BWI
 9/8 - 9/10, 10/20 - 10/22, 12/1 - 12/3, 1/19 - 1/21, 3/9 - 3/11, 4/27 - 4/29
 PROGRAM DATES YEAR 4: 9/15 - 9/17, 10/27 - 10/29, 12/8 - 12/10, 1/26 - 1/28, 3/16 - 3/18, 5/4 - 5/6

- All third year students are required to spend one week in Anguilla, BWI (30 hours of class time) with their classmates during the month of August before the start of their third year. *The cost of the trip is not included in tuition see below for approximate costs.*
- All third and fourth year students are required to do a 45 hour internship each year in a medical setting or other approved site.

PROGRAM COSTS	YEAR 1	YEAR 2	YEAR 3	YEAR 4
Tuition	\$4,000	\$4,000	\$4,000	\$4,000
Workshop Fee - Anguilla			\$500	
Application Fee (non-refundable)	\$100	n/a	n/a	n/a
Supplies	\$40 approx.	n/a	n/a	n/a
Books (Costs are approximate)	\$ 150	\$100	\$100	\$100
Intimacy Workshop (Costs are approximate)	n/a	n/a	APPROXIMATE Airfare: \$650-700pp Hotel: \$570pp Car Rental: \$100pp Food: \$300+pp	n/a
Internship Cost (Costs for immunizations)	n/a	n/a	\$0 – \$300 approx.	\$0 – \$50 approx.
Total Costs per year	\$4,290.00	\$4,100.00	\$6,500.00 approx.	\$4,150.00 approx.

2005 – 2006 CANCELLATION AND REFUND POLICY

The Institute reserves the right to refuse participation of any student for reasons of academics, attendance, conduct, arrears in payment, or not conforming to the rules and regulations of the school. The student shall have the right to cancel this agreement at any time and should notify the school in writing.

In the event a student fails to enter or withdraws from the program prior to classes beginning, tuition and other fees will be refunded as follows:

For new applicants:

- In the event a student does not begin classes and cancels this agreement within 3 calendar days of signing this agreement, the student shall receive a full refund, which includes the \$100.00 non-refundable application fee.
- In the event a student does not cancel within the 3 calendar day limit, but before class begins the student shall receive a 85% refund of tuition, minus the \$100.00 non-refundable application fee.
- All refunds will be made within 30 days of withdrawal, termination, dismissal or cancellation.

For returning students:

- In the event a student does not begin classes and cancels this agreement within 3 calendar days of signing this agreement, the student shall receive a full refund.
- In the event a student does not cancel within the 3 calendar day limit, but before class begins the student shall receive an 85% refund of tuition.
- All refunds will be made within 30 days of withdrawal, termination, dismissal or cancellation.

In the event that a student withdraws, or is terminated from the program, all refunds will be based on the last date of verifiable attendance.

For year one:

- Attendance at all or part of the first weekend prior to withdrawal – 60% refund minus \$100 application fee.
- No refunds will be given after attending all or part of the second weekend.
- For first year students, class notebooks must be returned upon withdrawal or an additional \$100.00 fee will be deducted from the refund.

For years two and four:

- Attendance at all or part of the first weekend prior to withdrawal – 60% refund.
- No refunds will be given after attending all or part of the second weekend.

For year three:

- Attendance at Intimacy Workshop in Anguilla prior to withdrawal – 30% refund.
- No refund will be given after attending part or all of the first weekend.

COMPLETION AND PLACEMENT ASSISTANCE

A diploma will be issued only once the student has met all requirements for graduation as listed in the catalog. It is understood that the school cannot guarantee or promise employment to any graduate.

PAYMENT INFORMATION

All tuition costs must be paid in full before the class year begins by cash, check or charge.

FULL TUITION DUE DATE FOR YEARS 2, 3 & 4: July 15, 2006

If payment is not made on or before the date above a \$100 late fee will be applied to your payment.

Amount paid: _____ Received By: _____ Balance due: _____

Method of Payment: Cash Check Check # _____ VISA MC Discover

Credit Card Account Number: _____ Expiration date: _____

Name as it appears on card: _____ CCV code _____
(3 digit # on back of card)

SIGNATURES

My signature on this agreement is an acknowledgement that I have read and understand this agreement. I have not been made any promises contrary to the statement in this agreement and I agree to abide by the school rules. I acknowledge that I have received a signed copy of this agreement, as well as a copy of the school catalog. This agreement becomes effective upon signing of applicant and school official.

Student's Signature: _____ Date: _____

Student's Name: _____
Please Print

Accepted by: _____
School Official

Title: _____ Date: _____

THIS IS A PERMANENT RECEIPT SAVE IT FOR YOUR RECORDS

If you are interested in receiving information regarding ordering a bodywork table from Oak Works, at a discount thru IHAS, please check box.